

CITY OF LAS VEGAS CIVIL SERVICE BOARD OF TRUSTEES

Department of Human Resources

400 Stewart Avenue – 2nd Floor

Training Room #4

Las Vegas, Nevada

CITY OF LAS VEGAS INTERNET ADDRESS: <http://www.ci.las-vegas.nv.us>

AGENDA

DATE: January 8, 2003

TIME: 4:30 p.m.

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR ACTION UNLESS SPECIFICALLY NOTED OTHERWISE. UNLESS OTHERWISE STATED, ITEMS MAY BE TAKEN OUT OF THE ORDER PRESENTED AT THE DISCRETION OF THE CHAIRPERSON.

- I. CALL TO ORDER
- II. ANNOUNCEMENT RE: COMPLIANCE WITH THE OPEN MEETING LAW
- III. APPROVAL OF MINUTES: Regular Meeting of December 11, 2002
- IV. BUSINESS
 - A. CERTIFICATION OF ELIGIBLE LISTS:
 - 1. Agenda Technician I – Promotional
 - 2. Customer Service Representative – Promotional
 - 3. Customer Service Representative – Open
 - 4. Equipment Operator II (Parks) – Promotional
 - 5. Land Surveyor – Promotional
 - 6. Land Surveyor – Open
 - 7. Office Specialist I – Promotional
 - 8. Office Specialist I – Open
 - 9. Pre-Trial Services Officer – Promotional
 - 10. Pre-Trial Services Officer – Open
 - 11. Secretary – Promotional
 - 12. Secretary – Open

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B. EXTENSION OF ELIGIBLE LISTS:

1. Court Clerk I – Open
2. EMS Field Coordinator – Promotional
3. Inventory Control Clerk – Promotional
4. Inventory Control Clerk – Open
5. Leisure Activities Supervisor – Promotional
6. Plumber I – Promotional
7. Plumber I – Open

C. CLASSIFICATION SPECIFICATIONS:

1. Systems Administration Specialist – Revised
2. Senior Technical Systems Analyst – New
3. Technical Systems Analyst – New

D. CONSIDER APPLICATION FOR APPEAL:

V. ITEMS FOR DISCUSSION ONLY: NO BOARD ACTION REQUIRED:

VI. CITIZEN PARTICIPATION

ITEMS RAISED UNDER THIS PORTION OF THE AGENDA CANNOT BE DELIBERATED OR ACTED UPON UNTIL THE NOTICE PROVISION OF THE OPEN MEETING LAW HAVE BEEN MET. PLEASE LIMIT YOUR REMARKS TO THOSE MATTERS UNDER THE DIRECT JURISDICTION OF THE CIVIL SERVICE BOARD IN CONSIDERATION OF OTHERS, AVOID REPETITION, AND LIMIT YOUR COMMENTS TO NO MORE THAN THREE (3) MINUTES. TO ENSURE ALL PERSONS EQUAL OPPORTUNITY TO SPEAK, EACH SUBJECT MATTER WILL BE LIMITED TO TEN (10) MINUTES.

Facilities are provided throughout City Hall for the convenience of disabled persons. Special equipment for the hearing impaired is available for use at meetings. If you need an accommodation to attend and participate in this meeting, please call **the DEPARTMENT DESIGNEE at 229-6315** and advise of your need at least 48 hours in advance of the meeting. The City's TDD number is 386-9108.

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS:

State of Nevada, 555 E. Washington
Senior Citizen Center, 450 East Bonanza Road
Clark County Government Center, 500 South Grand Central Parkway
Court Clerk's Office Bulletin Board, City Hall Plaza
City Hall Plaza, Special Outside Posting Bulletin Board
City Hall 2nd Floor, Human Resources Posting Bulletin Board